

# Work agreement

## Agreement between

Employee : \_\_\_\_\_

Employer : \_\_\_\_\_

1. Employer is under the agreement that the employee has the necessary qualifications, experience and abilities to assist and benefit the employers business.
2. The employer desires to employ the employee and the employee has agreed to accept and enter such employment upon the terms and conditions set out in this agreement.
3. This agreement is only valid for the agreed upon schedule. Any further employment or changes in schedule must be renegotiated and agreed upon by both the employer and employee.
  - a. In the event that a renegotiation is necessary while still under this agreement and the employer and employee cannot come to a new agreement, all travel expenses and no less than half the remaining agreed upon scheduled salary will be paid for by the employer under this agreement.

## Commencement date and agreed upon schedule.

Start : \_\_\_\_\_

Schedule: \_\_\_\_\_

## Job title and description

Title : \_\_\_\_\_

Description: \_\_\_\_\_

## Employee compensation

Weekly salary: \$ \_\_\_\_\_

One off rate : \$ \_\_\_\_\_

Per diem : \$ \_\_\_\_\_

## Lodging and travel agreement

1. All travel expenses will be paid for in advance or reimbursed within two (2) pay periods.
2. Employee will be provided with a single room to be used solely by the employee when a hotel room is required.
3. On full workdays three (3) meals and after show food is required.
  - a. On days starting after 1pm two (2) meals and after show food is required.
  - b. If catering is not available on a workday the employer will provide a buy-out, per meal, of a minimum \$15 or the local average cost of a meal.

## Termination clause

1. The employer and employee agree upon a reasonable and sufficient notice of termination of employment of one week.
2. In the event of termination of the employee while still under this agreement the employer agrees to pay all travel expenses for the employee to return home in an efficient manner.

Employee print name: \_\_\_\_\_

Sign & date: \_\_\_\_\_

Employer print name: \_\_\_\_\_

Sign & date: \_\_\_\_\_